

Pursuant to call, a Regular Meeting of the Henrietta Fire District, County of Monroe, State of New York, was duly held at the Henrietta Fire District #4 at 850 Bailey Road, W. Henrietta, NY on October 17, 2017 at 5:37 P.M.

MEMBERS PRESENT:

Chairman, F. Joseph Martin, Jr.
Commissioner, William R. Gilchrist
Commissioner, William Heist
Commissioner, Philip H. Mancini
Commissioner, Terry Ovenshire
Sec. /Treasurer, Barbara A. Schaeffer
PT Treasurer, Samantha Robinson
Counsel, Louise R. Beale

MEMBERS ABSENT:

RESOLUTION NO. 173, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to go into Executive Session for a personnel matter at 5:38PM. Returned at 5:52PM.

RESOLUTION NO. 174, 2017

On motion of Commissioner Heist, seconded by Commissioner Martin, resolved to appoint Joseph Backer to Fire Lieutenant with an appointment date of October 23, 2017.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 175, 2017

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to approve the minutes from the September 19, 2017 Meeting.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 176, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to surplus vehicle #696. Vehicle information to be sent to all District members for the opportunity to submit bids for purchase. Bids must be received by 5 PM on November 21, 2017 to be considered.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 177, 2017

On motion of Commissioner Mancini, seconded by Commissioner Gilchrist, resolved to surplus broken Station 4 dryer, to be turned in for scrap.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 178, 2017

On motion of Commissioner Mancini, seconded by Commissioner Ovenshire, resolved to accept the 2017-2018 Annual Service Awards Contract from Penflex Inc., base fee of \$3,350, to be paid from the Trust Fund.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 179, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to accept bids for snow plowing service for 2017-2018 for review at the November 21, 2017 Board Meeting. Bids must be received by 5 PM 11/21/17 to be considered.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 180, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved, that the annual election of the Henrietta Fire District shall be held on December 12, 2017, between the hours of 4:00 p.m. and 9:00 p.m. at 850 Bailey Road, West Henrietta, New York 14586 for the purpose of electing one (1) Fire District Commissioner. The term of office for Commissioner William C. Heist expires December 31, 2017. This is a five (5) year term of office commencing January 1, 2018 and continuing through December 31, 2022.

The following are hereby appointed as election inspectors for said election:

Gwendolyn Hayes, Chairman
Kristina Dinsmore
Sarah Remelt

The following are appointed alternate inspectors and shall assume the office of election inspector upon the inability or refusal of an inspector to assume his or her duties:

Barbara Sharp, Alternate
Carol Greene, Alternate

Election inspectors are to be paid the sum of \$50 each for their service.

Candidates for the election shall file a petition subscribed by twenty-five qualified voters of the Henrietta Fire District with the Fire District Secretary no later than November 22, 2017. Petitions are available from the Secretary of the Fire District.

In accordance with the Election Law, the Secretary is instructed to request from the County Board of Elections a list of registered voters in the Henrietta Fire District as of November 19, 2017.

Be it further resolved that the notice of election be published in the Henrietta Post, the earliest date for publication is November 8, 2017 and the latest date for publication is November 15, 2017.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 181, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire,

WHEREAS, the Board of Fire Commissioners of the Henrietta Fire District has previously adopted a proposed budget for 2018 and estimate of fund balances, and

WHEREAS, the annual fire district budget hearing was held on notice to the public on October 17, 2017, and

WHEREAS, the Board has considered the proposed budget and comments received on the proposed budget at said budget hearing,

NOW, THEREFORE, be it resolved that the Board of Fire Commissioners hereby approves the final budget for the Henrietta Fire District for 2018 in the amount of \$11,829,600, with \$9,511,600 to be raised through real property taxes. This budget is within the real property tax levy limit for 2018.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 182, 2017

On motion of Commissioner Ovenshire, seconded by Commissioner Gilchrist, resolved to approve the following Co. #2 recruits; pending successful completion of physical, background check and agility tests:
Ms. Taylor Madden and Mr. Josh Peters

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 183, 2017

On motion of Commissioner Heist, seconded by Commissioner Gilchrist, resolved to approve the payment of bills by purchase order or by voucher for the general fund - check numbers 33349-33433 in the amount of \$169,998.50 and the capital fund – check numbers 10127-10132 in the amount of \$68,211.55, if it should have been certified to be true and correct in a statement by or on behalf of the claimant upon a form approved by the Board of Fire Commissioners.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 184, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to approve quote #1060, in the amount of \$2,675, from Aquino Contractor Inc., to pour concrete sidewalk broom finish with rebar reinforcement and place 4 metal bollards at Station 5.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 185, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Heist, resolved to approve the quote from Alliance Door, in the amount of \$7,176, for the repair to Station 4 bay door #3 that was damaged.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 186, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to approve the quote from Nichols Electric Contracting, in the amount of \$2,175, to complete the electrical work necessary for fitness room at Station 4.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 187, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to authorize registration with the National Cooperative Purchasing Alliance (NCPA) for the purpose of considering using a NCPA awarded contract. Registration is at no cost and no obligation to the District.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 188, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to authorize the purchase of Tech Rescue Rope Gear, under state bid, in the amount of \$18,819.08.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 189, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to authorize the purchase of: Inflatable boat (estimated cost \$2,113), 30HP Mercury motor (estimated cost \$4,368) and boat trailer (cost of \$6,300), plus accessories. The combined maximum cost is not to exceed \$15,000.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

RESOLUTION NO. 190, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Mancini, resolved to go out to bid and publish the required public notice for the purchase of 8- Thermal Imaging Cameras. Bids will be opened at the November 21, 2017 Board Meeting.

Duly put to vote as follows:

Commissioner Ovenshire	Aye	
Commissioner Heist	Aye	
Commissioner Martin	Aye	
Commissioner Gilchrist	Aye	
Commissioner Mancini	Aye	CARRIED

RESOLUTION NO. 191, 2017

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, resolved to surplus and scrap 1-dispatch voice/phone recorder, no cash value.

Duly put to vote as follows:

Commissioner Mancini	Aye	
Commissioner Gilchrist	Aye	
Commissioner Martin	Aye	
Commissioner Heist	Aye	
Commissioner Ovenshire	Aye	CARRIED

On motion of Commissioner Gilchrist, seconded by Commissioner Ovenshire, meeting adjourned at 7:10 PM.